

SAVANNAH COMMUNITY ASSOCIATION

Theater Room Rental Agreement

Responsible Resident: _____

Savannah Address: _____ Phone Number: _____

Date and Time of rental: _____ Purpose of event: _____

Rental Fees

\$150 for three hours. \$50 per extra hour or for time exceeding the agreed rental time. \$200 refundable deposit required.

No rentals allowed past 10:00 p.m.. Rental includes use of the theater room and its equipment and clubhouse restrooms. **This does not include use of the pool or access to the pool area, back veranda, water park, kitchen, ballroom, library, foyer, hot tub, cool-down area, or fitness center.**

Savannah Community Association, Inc., reserves the right to determine what may be an appropriate function to be held at its facilities, including the right of refusal. Savannah Community Association may, in its sole discretion, change, modify, or alter its facility guidelines and policies in the future. Rental fees may increase as demand increases.

Please read every guideline and initial beside EACH ONE

	YOU WILL NOT BE ALLOWED TO ARRIVE EARLIER OR STAY LATER THAN YOUR ALLOTTED RENTAL TIME. Plan for set-up and clean-up time.
	Red, blue, or purple drinks (including red wine) are not allowed. Gum is not allowed. Pornographic material is strictly prohibited.
	Smoking is not allowed inside the clubhouse. Alcohol and its containers must be kept in the theater room with the doors shut. One Security Guard will be required if alcohol is served. Savannah Activity Director will arrange for Security and hold check until the event.
	Reservations are first come, first served and will be held for 72 hours pending receipt of security deposit, rental fee, and this completed form.
	Your rental fee will be processed 14 days before your event. Cancellations must be made 14 days before your event. If you do not call 972.346.2828 to cancel by the 14 th day preceding your event, you will have the option to forfeit your fee or reschedule another theater room rental to occur within 90 days of the original rental date.
	Savannah Community Association, Inc. and/or homeowner club sponsored events are exempt from rental fees and take precedence over private rentals.
	Reservations may be made at least 15 days in advance of your event.
	Members of Savannah CA who are delinquent on their assessments will not be permitted to rent facilities until the account is current. This includes late fees owed.
	Savannah Community Association, Inc. is not responsible for any injuries sustained during private events inside or outside of water park, recreational club or birthday pavilions or any other common property.
	Marketing staff and/or management company staff may be present during your event and will have access to all areas of the recreational club facilities.
	Residents and visitors will have access to the foyer, restrooms, café, and Association office during regular clubhouse hours. The theater room may be partitioned and private party signs may be posted during ballroom rentals.
	No pets will be permitted in recreational club other than those aiding the disabled.
	Floors must be clean following event.
	Restrooms must be clean following event.
	Trash and food particles in the recreational club must be picked up. Bring cleaning supplies. Trash must be taken to the dumpster.
	TVs, Projectors, DVD players, lamps, and stereo equipment, if any, must be turned off following an after-hours event.
	Any decorations used must be taken down. No push pins or other drywall protrusions will be permitted.
	Maximum occupancy is 40. There are 21 theater seats.
	There are several 24-hour security cameras located within Club Savannah which record and retain footage for future reference.
	No reoccurring rentals will be permitted unless sponsored by a Savannah CA committee or current and approved club.

MANAGEMENT RESERVES THE RIGHT TO REFUSE FUTURE RENTALS IF FACILITIES ARE LEFT IN POOR CONDITION OR IF THERE IS ANY EVIDENCE OF RULES BEING VIOLATED.

I, (name) _____ of (address) _____ take full responsibility for the *care and cleaning* of the recreational club and its contents for the date and time noted above. I understand I am financially responsible for the replacement of any Savannah Community Association property that is damaged or lost during the time of my event. I understand and agree the Savannah Community Association is not liable for any injuries that occur either inside the recreational club or in the water park during my event. I understand and agree to follow the above guidelines.

Signature of Homeowner _____ Date _____

Checks must be from a Savannah resident and have a Savannah address printed on the check.

Rental fee Paid \$ _____ Check Number _____ Date _____

Deposit fee Paid \$ _____ Check Number _____ Date _____